



# APPLICATION FOR ENROLLMENT 2022-2023

## HALF DAY PROGRAMS

Child's Name \_\_\_\_\_ Boy  Girl

Birth Date \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ City & Zip \_\_\_\_\_

Parent's Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Parent's Name \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**NEW APPLICANTS PLEASE INCLUDE A NON-REFUNDABLE \$50 APPLICATION-PROCESSING FEE.**  
**THE TUITION IS SET MONTHLY AND IS IN EFFECT FROM SEPTEMBER 1, 2022- MAY 26, 2023.**

Monthly tuition fees stated below.

**FIRST YEAR'S PROGRAM** Ages 2-3 • *Students must be 2 years by first day of school.*

**First Available**

<b>Mornings</b>	
<b>9:00-11:45</b>	
<input type="checkbox"/> T/TH	\$650
<input type="checkbox"/> MWF	\$900
<input type="checkbox"/> M-F	\$1,300

<b>Morning +</b>	
<b>Lunch Bunch</b>	
<b>9:00-1:00</b>	
<input type="checkbox"/> T/TH	\$770
<input type="checkbox"/> MWF	\$1,080
<input type="checkbox"/> M-F	\$1,600

**PRE-K/ T.K. PROGRAM** Ages 3-5 • *Students must be fully potty trained.*

**First Available**

<b>Mornings</b>	
<b>9:00-12:00</b>	
<input type="checkbox"/> T/TH	\$550
<input type="checkbox"/> MWF	\$750
<input type="checkbox"/> M-F	\$1,100

<b>Morning +</b>	
<b>Lunch Bunch</b>	
<b>9:00-1:30</b>	
<input type="checkbox"/> T/TH	\$670
<input type="checkbox"/> MWF	\$930
<input type="checkbox"/> M-F	\$1,400



**Enrollment Policies:**

- All new First Year's students are required to attend a session of our summer program. All new Pre-K students are highly encouraged to attend a session of our summer program.
- Students involved in the Lunch Bunch program bring a sack lunch from home.
- Vacancies that are reserved more than two weeks in advance of actual enrollment require a non-refundable payment of the first month's tuition upon reservation.
- Prices, class times and days are subject to change and space is granted according to availability.

**Tuition Policies:**

- Upon acceptance into our programs, the annual student fee, \$400, and one monthly payment is required to reserve your child's spot.
- Tuition fees will be collected one month in advance of your child's attendance.
- Tuition will be due on the 1<sup>st</sup> of the month and will be considered late after the 5<sup>th</sup> of the month. A late fee of \$35 will be charged to your account.
- There is no reduction in tuition due to holidays, school breaks, illness, or natural disasters.
- All tuition paid is non-refundable and non-transferable.

**Tuition and Enrollment During a Closure**

- The facility or an individual classroom may close temporarily for safety or health reasons, as part of our ongoing response to Covid-19, or due to another emergency. If this happens, CHP reserves the right to continue to charge full tuition to hold your space. In recognition of the burden this imposes on families, CHP may, at its sole discretion, elect to reduce or eliminate tuition due during an extended closure.

**Cancellation Policies:**

- The Annual Student Fee and the deposit toward the annual tuition are non-refundable and non-transferable fees.
- Withdrawal from the program prior to attendance will carry a fee equal to one monthly payment of tuition.
- Withdrawal from the program before the fourth month of attendance will carry a fee equal to 75% of one monthly payment of tuition.
- Withdrawal from the program after the fourth month of attendance will carry a fee equal to 50% of one monthly payment of tuition.
- A written notice of intent to withdraw from the program must be submitted with a minimum of 30 days' notice prior to the removal date. Any additional tuition fees due will be collected along with the cancellation fee.

---

DATE OF APPLICATION

SIGNATURE OF PARENT OR GUARDIAN



## PARENT QUESTIONNAIRE

1. What are the most important factors in your choice of a preschool?

---

---

---

2. What kind of person is your child? Please describe their personality, approach to new situations, difficulties and strengths.

---

---

---

3. Please tell us about your family and home life. Who are the members of your family, do you have any animals, speak a language other than English?

---

---

---

4. Does your child spend time with another caregiver (grandma, nanny, aunt etc.)?

---

---

---

5. If you are applying after the school year has started, please list the reason.

---

---

---

6. Is your child up to date on Vaccinations? If not, please explain why.

---

---

---

DATE OF APPLICATION

SIGNATURE OF PARENT OR GUARDIAN